



CAREER OPPORTUNITY

Casual Custodian

Position Overview

The District of Elkford is seeking reliable, motivated, and detail-oriented individuals to join our team as Casual Custodians. This position provides custodial support across various District facilities, helping maintain clean, safe, and welcoming environments for residents, visitors, and staff.

Casual Custodians work on an on-call basis and may be scheduled for evenings, weekends, or daytime shifts depending on operational need.

Nature of Work

Reporting to the Director of Community & Facility Services, or designate, the Casual Custodian performs routine custodial, housekeeping, and minor maintenance duties in District-owned buildings, the municipal campground and recreational facilities. Duties include cleaning, facility set-up, and general upkeep on an assigned shift. The position involves physical labour and attention to detail to ensure facilities remain clean, safe, and welcoming. The successful candidate must be able to work independently with minimal supervision while supporting the District's commitment to high standards of cleanliness, safety, and service.





Key Duties and Responsibilities

- Performs routine custodial duties including sweeping, mopping, washing, vacuuming, dusting, polishing, and sanitizing floors and surfaces.
- Cleans and disinfects washrooms, locker rooms, and other public spaces.
- Operates custodial equipment such as vacuums, floor machines, and polishers.
- Strips and waxes floors and shampoos carpets and rugs as required.
- Empties and cleans garbage and recycling receptacles.
- Maintains custodial supplies and inventories, including replenishing soap, paper products, and cleaning materials.
- Keeps custodial rooms and storage areas organized, safe, and tidy.
- Assists with facility set-up and take-down of tables, chairs, and equipment for meetings, programs, and community events.
- Monitors building conditions and reports maintenance concerns or safety issues.
- Assists with minor maintenance tasks such as changing light bulbs and basic painting as required.
- Assists with the general upkeep and cleanliness of District facilities and surrounding areas.
- Sweeps, salts, sands, and clears snow from entrances to ensure safe public access when required.
- Opens and closes facilities and rooms as required and ensures buildings, equipment, and property are secure.
- Assists with the enforcement of facility rules and regulations when required.
- Follows safe work practices and complies with WorkSafeBC regulations.
- Provides courteous and professional service when interacting with facility users and the public.
- Performs other related duties as assigned.



Ideal Qualifications and Experience

- Grade 12 Diploma or equivalent.
- Valid BC Driver's License, minimum Class 5.
- Valid basic first aid certification.
- WHMIS training.
- Have or be willing to obtain a BC Refrigeration Safety Awareness certification.
- Ability to maintain confidentiality.
- Previous custodial, janitorial, or facility maintenance experience is considered an asset.
- Ability to perform physically demanding work including lifting, bending, and standing for extended periods.
- Ability to work independently with minimal supervision.
- Strong attention to detail and organizational skills.
- Reliable, punctual, and able to work flexible hours including evenings and weekends.

Working Conditions

- Physically demanding role requiring prolonged standing, lifting and moving
- Regular interaction with patrons.
- This is a casual, on-call position. Hours of work will vary based on operational requirements.

Rate of Pay

- Step 1: \$26.86 as per Collective Agreement.
- Please note that the Collective Agreement is currently under negotiation, and wage rates are subject to change upon ratification.

How to Apply

- Submit your resume and cover letter to careers@elkford.ca
- Internal and External posting April 16, 2026. This posting will remain open until the position is filled.