



**The wild's calling...dare to answer!**

We're on the prowl for adventurous spirits to add to our herd!

**Casual, On-call Lifeguard Trainees**  
***Community and Facility Services Department***

Want to dive into an entry-level opportunity and swim your way to a lifeguarding career? If you're looking to get your gills wet, we are interested in what you have to offer!

**Application deadline: September 15, 2023 at 4:30 p.m. local time**

Submit your cover letter and resume (*including proof of required certifications*) to the attention of the Director of Corporate Services:

**Email:** [careers@elkford.ca](mailto:careers@elkford.ca)

**Fax:** 250.865.4001

**In person/by mail:** District of Elkford · P.O Box 340 · 744 Fording Drive  
Elkford, B.C. · V0B 1H0

We thank all interested individuals for their applications for this position; however, only those selected for an interview will be contacted.



**DISTRICT OF ELKFORD  
EMPLOYEE POSITION DESCRIPTION**

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**Position Name:** Lifeguard Trainee      **Date of Revision:** October 9, 2009

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**Classification:** CUPE, Schedule C      **Date of Last Revision:** June 1991

**Schedule of Hours:** As per CUPE Agreement  
**Department:** Leisure Services Department

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**Approval:**

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\_\_\_\_\_  
Chief Administrative Officer

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Supervisor

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**Nature of Work:**

This classification is designed for an individual who does not possess the experience and has not completed the certificate requirements for Lifeguard I; and who is in the process of acquiring the required skills, knowledge, abilities and experience for that class.

**Duties and Responsibilities Include:**

- a) Lifeguard and/or instruct lessons.
- b) Deal effectively with the public and provide information and assistance.
- c) Enforce and ensure adherence to all rules and regulations and operational policies and procedures.
- d) Conduct basic water tests and adjust water chemical levels to ensure a safe and comfortable balance for patrons.
- e) Perform a variety of custodial, maintenance and preventative maintenance tasks for facility and pool operation.
- f) Ensure safety, hygiene and cleanliness standards and practices are followed and maintained in accordance to the BC Health Act and Aquatic Centre procedures.
- g) Follow emergency procedures as required and render first aid/resuscitation in an emergency situation.
- h) Perform routine cashier duties.
- i) Other related duties as assigned.

**Qualifications, Experience and Requirements:**

- Red Cross Water Safety Instructor Certificate OR National Lifeguard Certificate
- Meets any BC Health Act Regulations as it pertains to the operation of the Aquatic Centre.
- Physically fit.