

**DISTRICT OF ELKFORD
EMPLOYEE POSITION DESCRIPTION**

Position Name: Lifeguard I **Date of Revision:** April 16, 2012

Classification: CUPE, Schedule C **Date of Last Revision:** October 9, 2009

Schedule of Hours: As per CUPE Agreement
Department: Leisure Services Department

Approval:

Chief Administrative Officer

Supervisor

Nature of Work:

Under the general direction of the Head Lifeguard or Lifeguard II the position performs a variety of general and specific duties within the Aquatic Centre. Some independent judgment and action is required.

Duties and Responsibilities Include:

- Lifeguard and instruct all levels of aquatic programs, including specialty programs and special events, in the accordance with prescribed Red Cross, Lifesaving Society and other program associates.
- Conduct water tests and adjust water chemical levels to ensure a safe and comfortable balance for patrons.
- Perform a variety of custodial, maintenance and preventative maintenance tasks for facility and pool operation.
- Adhere to all rules, regulations, policies and operational guidelines.
- Ensure safety, hygiene and cleanliness standards and practices are followed and maintained in accordance to the BC Health Act and Aquatic Centre procedures.
- Follow emergency procedures as required and render first aid/resuscitation in an emergency situation.
- Provide coverage of the Lifeguard II position when required.
- Perform routine cashier duties.
- Other related duties as assigned.

Qualifications, Experience and Requirements:

- High School Diploma or equivalent.
- Red Cross Water Safety Instructor Certificate.
- National Lifeguard Certificate.
- Standard First Aid or Aquatic Emergency Care Certificate.
- Cardio-pulmonary (Level C) Certificate.
- Automated External Defibrillator Certificate.
- Pool Operators Level I Certificate desirable.
- Knowledge of Occupational Health and Safety Regulations, WCB, WHMIS and BC Health Act Regulations and meet all required standards as it pertains to the operation of the Aquatic Centre.
- Must be knowledgeable, display mature judgment and self-confidence in order to deal with emergency situations.
- Ability to provide quality customer service.
- Strong communication and public relations skills.
- Physically fit.
- One-year lifeguard experience.

Interview and/or skill assessment may be required. Applicants without full qualifications or experience may be considered. The successful candidate will be required to provide a satisfactory Driver's Abstract and may be required to provide a Criminal Record Check.